**Guest Trainer Documentation**

OSHA defines a guest trainer as a subject matter expert who is not an OSHA Outreach Training Program authorized trainer.

**Name of guest trainer(s):**

**Topic(s) delivered:**

**Date(s) and time(s) of delivered topics:**

**Qualifications:**

*Remember – The primary outreach trainer must be in attendance at all times during the guest trainer’s presentation(s) and must teach a minimum of 50% of the class.*

Template provided by Chabot-Las Positas Community College District OTIEC